

2020 Nova Scotia Kiwanis Music Festival

READ ME FIRST

(I) REGISTRATION DATES

- **Friday, 29 November, 2019** – last day to register with no late fee;
- **Saturday, 30 November, 2019 - Monday, 16 December, 2019** – registration still open but \$50.00 late fee now charged;
- **Tuesday, 17 December, 2019** – Festival registration closed.

(II) REGISTRATION PROCESS

You may register in one of two ways:

1. On-line:

www.hfxmusicfest.com

If experiencing difficulty, contact Festival office 902-423-6147. When you submit your entry form, a registration copy will be emailed to both the student's and teacher's email address. Submitting the form constitutes consent, therefore signatures will no longer be required. By registering, you give the Nova Scotia Kiwanis Music Festival permission to publish your name in our program, on our website and Facebook page.

- **Payment** - When registering on-line, payment can be done through e-transfer. Please note: entry fees are not refundable except when said entry is rejected by the Festival.
- **Class form(s)** – Please refer to **(IV) ENTRY FORM DESCRIPTIONS** for further clarification regarding class forms.
- **On-line registration will be successfully done after following three steps -**
 - a) on-line registration is completed and submitted;
 - b) you have received an email confirming your registration (please check your junk folder);
 - c) the e-transferred entry fee has been received and accepted by the Festival office. Your bank will send you a confirmation email when the transaction has gone through. Please read **(III) PAYMENT METHODS** for further information.

2. By mail:

Complete on-line entry form, print it out and mail with payment to:

Nova Scotia Kiwanis Music Festival,
5657 Spring Garden Road, Box 107,
Halifax, NS
B3J 3R4

- **Payment** - Make cheque payable to *Nova Scotia Kiwanis Music Festival*. Please do not mail cash. Note: entry fees are not refundable except when

said entry is rejected by the Festival. For further information regarding payment by cheque/money order, please see **(III) PAYMENT METHODS**.

- **Class Form(s)** – Please refer to **(IV) ENTRY FORM DESCRIPTIONS** for further clarification regarding class forms.

By registering, you give the Nova Scotia Kiwanis Music Festival permission to publish your name in our program, on our website and Facebook page.

(III) PAYMENT METHODS

1. E-transfer:

- payment in full by e-transfer must be done for registration to be considered complete;
- registration received without payment will be considered a late registration and **will be subject to \$50 late fee** if payment is not received after deadline of **Friday, 29 November**;
- e-transfers are to be emailed to info@hfxmusicfest.com When e-transferring, please remember to tell us names of ALL participants the payment covers;
- entry fees are not refundable except when said entry is rejected by the Festival;

2. Cheque/money order:

- make payable to *Nova Scotia Kiwanis Music Festival*;
- payment in full by cheque/money order must be received for registration to be considered complete;
- do not mail cash;
- registration received without payment will be considered a late registration and **will be subject to \$50 late fee** if payment is not received (or is postmarked) after deadline of **Friday, 29 November**;
- entry fees are not refundable except when said entry is rejected by the Festival.

*** (IV) ENTRY FORM DESCRIPTIONS**

- Individuals: complete “Individual/Solo” entry Form;
- Duets, Duos, Trios, and Quartets: complete Duets/Duos/Trios/Quartets Entry Form;
- Bands, Orchestras, Ensembles & Choirs: complete Group Entry Form. Please provide number of members in group, if possible.

**If you cannot find your class in the appropriate category (individual, ensemble or group), please look in the other categories.*

**If you do not see a class in your discipline, please call Festival office: 902-423-6147*

(V) ENTRY FEES AND REGISTRATION

- **entry fees are not refundable** except when the entry is rejected by the Festival;
- the Festival reserves the right to reject any entry for any reason and is under no obligation to disclose same;
- it is the responsibility of the participant (or parent/guardian) and teacher to read and understand the rules in this Syllabus and enter the appropriate classes by the correct class number.;
- class changes due to incorrect entry information supplied by the participant (or parent/guardian) and/or teacher must be requested in writing and, should time and space in the class requested permit, could be subject to an additional entry fee.

(VI) REPERTOIRE

- in **all** classes, including set pieces, full repertoire information must be included with the Entry Form;
- repertoire (ARCT level) for Open classes will be reviewed by the Syllabus Advisory Committee.;
- works for Open Level classes should be chosen where appropriate from the RCM Syllabus;
- for works not listed in the RCM Syllabus, please submit a copy of the music (solo part only) for evaluation;
- if submitted repertoire is not considered to be at the appropriate level, the participant will be notified and given time to re-apply with no additional fees;
- participants may change their repertoire selections **up until Sunday, 1 March, 2020**. Any changes must be re-submitted for Festival approval. If, after re-submission, the repertoire is deemed inappropriate, the entrant will be disqualified (see (V) ***ENTRY FEES AND REGISTRATION***).

(VII) CLASS SCHEDULES

- **no notification of scheduling will be made by mail;**
- **please refer to our website approximately one month before start of Festival for class times and venue locations;**
- draft schedule will be posted on our website one month before start of Festival. You then have 10 days to alert the office (info@hfxmusicfest.com) of any errors or omissions. After 10 days, the program will go to print and no more changes can be made unless they are due to a change of venue or adjudicator.
- Festival programs may be purchased at Festival classes.
- class schedules will be available on-line at www.hfxmusicfest.com Questions regarding Syllabus or Entry Form should be directed to Festival office by e-mail: info@hfxmusicfest.com or by phone 902-423-6147. Please remember to check Festival website for possible changes to the program. As well, follow us on Facebook as this is our fastest way to communicate important information. We regret that information regarding the Festival schedule is not available by telephone;

- this syllabus is available only on-line and is *free-of-charge.

**Special requests for printed version of syllabus should be directed to Festival office: 902-423-6147.*

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- **Saturday, 30 November, 2019 to Monday, 16 December, 2019** – registration still open but now requires \$50.00 late fee;
- **Tuesday, 17 December, 2019** – registration closed;
- **Sunday, 1 March, 2020** – last day to submit repertoire changes to Festival office.