

# Nova Scotia Kiwanis Music Festival

## ENTRY PROCEDURE

*INCLUDES IMPORTANT CHANGES FOR THE 2017 FESTIVAL*

### Registration

**Please register on-line at [www.hfxmusicfest.com](http://www.hfxmusicfest.com)**

When you submit your entry form, a copy of your registration will be emailed to both the student's and the teacher's email address. Submitting the form constitutes consent, therefore **signatures will no longer be required**. By registering, you give the Festival permission to publish your name in our program, on our website and Facebook page.

### The Late Fee is now \$50

**The Registration deadline is November 28, 2016.  
A \$50 Late Fee will be charged for all registrations  
received after the deadline.**

Due to the large number of people registering after the deadline, the Board of Directors has voted to increase the registration late fee. Once the deadline has passed, the process of scheduling classes begins. Late registrations delay this process. In order to help avoid late registration, the fee will now be \$50. Late fees will apply to any registration received between November 29, 2016 and December 31, 2016. No registration will be accepted in 2017.

### Form of Payment

#### *Paying by cheque or money order*

Complete the on-line entry form. Then print the completed entry form and mail it to the Festival office with your cheque or money order.

#### *Paying by e-transfer*

Complete the on-line entry form. It is not necessary to mail in your entry form if you use this method of payment. Instructions on how to e-transfer your entry fee will be on the registration form.

**Payment in full, by cheque, money order or e-transfer MUST be paid in order for a registration to be considered complete!**

Registration received without payment will be considered a Late Registration and will be subject to the \$50 Late Fee if payment is not received before the deadline of November 28.

# On-line Registration

Follow the directions on the on-line entry form. We will provide a step by step guide for those of you having difficulty registering. If the system does not appear to be working for you, please give the office a call immediately at 902-423-6147, as it may be a problem at our end that we can help you with.

**If you can not find your class in the appropriate category - individual, ensemble or group, please look in the other categories.**

If you are paying by cheque or money order, when the registration form is complete, you will print it and mail it in to the office with your payment. Make cheques and money orders payable to the Nova Scotia Kiwanis Music Festival. Please do not mail cash. E-transfers are to be emailed to [info@hfxmusicfest.com](mailto:info@hfxmusicfest.com). When e-transferring, please remember to let us know for whom you are paying! Entry forms and your cheque or money order are to be mailed to:

**Nova Scotia Kiwanis Music Festival  
5657 Spring Garden Road - Box 107, Halifax, NS B3J 3R4**

Individuals complete the Individual/Solo Entry Form.

Duets, Trios, and Quartets complete the Duets/Trios/Quartets Entry Form.

Bands, Orchestras, Ensembles & Choral entries complete the Group Entry Form.

***Registration is not complete until the following are done:***

1. The on-line registration is completed;
2. You have received an email confirming your registration;
3. The completed registration form is printed and delivered (either by mail or by hand) to the Festival office with payment - or the e-transferred entry fee has been received by the Festival office.

## Changes to the Rose Bowl Competitions

We reserve the right to award the Rose Bowl and the accompanying monetary prize on the recommendation of the adjudicator in consultation with the Festival artistic committee. All Rose Bowl winners, whether by acclamation or as a result of a competition will be invited to perform at our Gala Recital. Repertoire for all OPEN level classes, with the exception of the String, Woodwind, and Brass Sonata Classes, must be performed from memory.

**Rose Bowl prizes:** The winner of a Rose Bowl will be awarded a cash prize of \$400. Should the Rose Bowl winner (or alternate), representing the NSKMF go on to represent Nova Scotia at the National Music Festival, a travel grant of \$600 will be awarded.

**Entry Fees are not refundable** except when the entry is rejected by the Festival. The Festival reserves the right to reject any entry for any reason and is under no obligation to disclose same. It is the responsibility of the participant (or parent/guardian) and teacher to read and understand the rules in this Syllabus and enter the appropriate classes by the correct class number. Class changes due to incorrect entry information supplied by the participant (or parent/guardian) and/or teacher must be requested in writing and, should time and space in the class requested permit, could be subject to an additional entry fee.

In all classes, including set pieces, full repertoire information must be included with the Entry Form. Repertoire (ARCT level) for Open classes will be reviewed by the Syllabus Advisory Committee. Works for Open level classes should be chosen where appropriate from the RCM Syllabus. For works not listed in the RCM Syllabus, please submit a copy of the music (solo part only) for evaluation. If submitted repertoire is not considered to be at the appropriate level, the participant will be notified and given time to re-apply with no additional fees. Participants may change their repertoire selections up until March 1, 2017. Any changes must be re-submitted for festival approval. If, after re-submission, the repertoire is deemed inappropriate, the entrant will be disqualified (see *repertoire*).

**No notification of scheduling will be made by mail.** Please refer to our website approximately one month before the start of the festival, for class times and venue locations. Programs may be purchased at Festival classes. Because of the change in entry procedure, entrants may phone the Festival office to confirm their entry has been received if they have experienced a problem with the on-line registration system. **Please remember to check back to the Festival website for possible changes to the program!**

**Class schedules will be available on-line at [www.hfxmusicfest.com](http://www.hfxmusicfest.com).** Questions regarding the Syllabus or Entry Form should be directed to the Festival office by e-mail: [info@hfxmusicfest.com](mailto:info@hfxmusicfest.com) or by phone - 902-423-6147. We regret that information regarding the Festival schedule is not available by telephone.

**This syllabus is available FREE of charge and ONLY on-line\***

*\*special requests for a printed version of the syllabus should be directed to the Festival office - 902-423-6147*