

# 2019 Nova Scotia Kiwanis Music Festival

## READ ME FIRST

### Registration Date

~ registration deadline: Monday, 26 November, 2018

There is a \$50.00 late fee charged for registrations between 26 November - 14 December.

~ registration closed: 15 December.

### Registration

Register on-line at [www.hfxmusicfest.com](http://www.hfxmusicfest.com). If experiencing difficulty, contact Festival office 902-423-6147.

When you submit your entry form, a copy of your registration will be emailed to both the student's and the teacher's email address. Submitting the form constitutes consent, therefore signatures will no longer be required. By registering, you give the Nova Scotia Kiwanis Music Festival permission to publish your name in our program, on our website and Facebook page.

Please note - registration is not complete until the following are done:

1. The on-line registration is completed;
2. You have received an email confirming your registration (please check your junk folder);
3. One of the following has happened:
  - (a) the completed registration form is printed and delivered (either by mail or by hand) to the Festival office with cheque or money order - or -
  - (b) the e-transferred entry fee has been received and accepted by the Festival office.Your bank will send you a confirmation email when the transaction has gone through.

### Forms of Payment - 2 options

(1) Option 1: Paying by cheque / money order:

a) complete \*on-line entry form. See "Entry Form Descriptions" for assistance;

b) print off completed entry form;

c) fill out cheque / money order and make payable to:

*"Nova Scotia Kiwanis Music Festival";*

d) mail completed form, along with cheque / money order to:

*Nova Scotia Kiwanis Music Festival*

*5657 Spring Garden Road - Box 107, Halifax, NS B3J 3R4*

Payment in full by cheque/money order must be received for registration to be considered complete. Please do not mail cash. Registration received without payment will be considered a late registration and will be subject to \$50 late fee if payment is not received before deadline of 26 November. (please see above)

## **(2) Option 2: Paying by e-transfer:**

a) complete \*on-line entry form. See “Entry Form Descriptions” for assistance. It is not necessary to mail in your entry form if you use this method of payment. Instructions on how to e-transfer your entry fee will be on registration form;

b) e-transfers are to be emailed to [info@hfxmusicfest.com](mailto:info@hfxmusicfest.com). When e-transferring, please remember to tell us names of ALL participants the payment covers.

Payment in full by e-transfer must be done for registration to be considered complete. Please do not mail cash. Registration received without payment will be considered a late registration and will be subject to \$50 late fee if payment is not received before deadline of 26 November. (*please see above*)

## **Entry Form Descriptions:**

**Individuals:** complete Individual/Solo Entry Form.

**Duets, Duos, Trios, and Quartets:** complete Duets/Duos/Trios/Quartets Entry Form.

**Bands, Orchestras, Ensembles & Choirs:** complete Group Entry Form.

\*If you cannot find your class in the appropriate category - individual, ensemble or group - please look in the other categories.

\*If you do not see a class in your discipline, please call Festival office: 902-423-6147

**Entry Fees are not refundable** except when the entry is rejected by the Festival. The Festival reserves the right to reject any entry for any reason and is under no obligation to disclose same. It is the responsibility of the participant (or parent/guardian) and teacher to read and understand the rules in this Syllabus and enter the appropriate classes by the correct class number. Class changes due to incorrect entry information supplied by the participant (or parent/guardian) and/or teacher must be requested in writing and, should time and space in the class requested permit, could be subject to an additional entry fee.

In all classes, including set pieces, full repertoire information **must** be included with the Entry Form. Repertoire (ARCT level) for Open classes will be reviewed by the Syllabus Advisory Committee. Works for Open level classes should be chosen where appropriate from the RCM Syllabus. For works not listed in the RCM Syllabus, please submit a copy of the music (solo part only) for evaluation. If submitted repertoire is not considered to be at the appropriate level, the participant will be notified and given time to re-apply with no additional fees. Participants may change their repertoire selections up until 1 March, 2019. Any changes must be re-submitted for festival approval. If, after re-submission, the repertoire is deemed inappropriate, the entrant will be disqualified (*see repertoire*).

**No notification of scheduling will be made by mail.** Please refer to our website approximately one month before the start of the festival for class times and venue locations. A draft schedule will be posted on the website one month before the start of the Festival. You then have 10 days to alert the office of any errors or omissions. After 10 days, the program will go to print and no more changes can be made unless they are due to a change of venue or adjudicator. Programs may be purchased at Festival classes.

**Class schedules will be available on-line at [www.hfxmusicfest.com](http://www.hfxmusicfest.com).** Questions regarding the Syllabus or Entry Form should be directed to the Festival office by e-mail: [info@hfxmusicfest.com](mailto:info@hfxmusicfest.com) or by phone 902-423-6147. Please remember to check the Festival website for possible changes to the program. As well, follow us on Facebook as this is our fastest way to communicate important information. We regret that information regarding the Festival schedule is not available by telephone.

This syllabus is available only on-line and is free-of-charge.\*

***\*special requests for printed version of syllabus should be directed to Festival office:  
902-423-6147***