

Nova Scotia Kiwanis Music Festival

ENTRY PROCEDURE

INCLUDES IMPORTANT CHANGES FOR THE 2018 FESTIVAL

Registration

Please register on-line at www.hfxmusicfest.com

When you submit your entry form, a copy of your registration will be emailed to both the student's and the teacher's email address. Submitting the form constitutes consent, therefore **signatures will no longer be required**. By registering, you give the Festival permission to publish your name in our program, on our website and Facebook page.

Don't See a Class in your discipline? Give us a call! 902-423-6147

The Late Fee is now \$50

***The Registration deadline is November 27, 2017.
A \$50 Late Fee will be charged for all registrations
after November 27 and before December 15.***

No registration will be accepted after December 15, 2017.

Once the deadline has passed, the process of scheduling classes begins.
Late registrations delay this process.

Form of Payment

Paying by cheque or money order

Complete the on-line entry form. Then print the completed entry form and mail it to the Festival office with your cheque or money order.

Paying by e-transfer

Complete the on-line entry form. It is not necessary to mail in your entry form if you use this method of payment. Instructions on how to e-transfer your entry fee will be on the registration form.

Payment in full, by cheque, money order or e-transfer MUST be paid in order for a registration to be considered complete!

Registration received without payment will be considered a Late Registration and will be subject to the \$50 Late Fee if payment is not received before the deadline of November 27.

On-line Registration

Follow the directions on the on-line entry form. We will provide a step by step guide for those of you having difficulty registering. If the system does not appear to be working for you, please give the office a call immediately at 902-423-6147, as it may be a problem at our end that we can help you with.

If you can not find your class in the appropriate category - individual, ensemble or group, please look in the other categories.

If you are paying by cheque or money order, when the registration form is complete, you will print it and mail it in to the office with your payment. Make cheques and money orders payable to the Nova Scotia Kiwanis Music Festival. Please do not mail cash. E-transfers are to be e-mailed to info@hfxmusicfest.com. When e-transferring, please remember to tell us the names of ALL the participants the payment covers. Entry forms with a cheque or money order are to be mailed to:

**Nova Scotia Kiwanis Music Festival
5657 Spring Garden Road - Box 107, Halifax, NS B3J 3R4**

Individuals complete the Individual/Solo Entry Form.

Duets, Trios, and Quartets complete the Duets/Trios/Quartets Entry Form.

Bands, Orchestras, Ensembles & Choral entries complete the Group Entry Form.

Registration is not complete until the following are done:

1. The on-line registration is completed;
2. You have received an email confirming your registration (please check your junk folder);
3. One of the following has happened:
 - The completed registration form is printed and delivered (either by mail or by hand) to the Festival office with cheque or money order, or
 - The e-transferred entry fee has been received and accepted by the Festival office.
 - Your bank will send you a confirmation email when the transaction has gone through.

Changes to the Rose Bowl Competitions

We reserve the right to award the Rose Bowl and the accompanying monetary prize on the recommendation of the adjudicator in consultation with the Festival artistic committee.

All Rose Bowl winners, whether by acclamation or as a result of a competition will be invited to perform at our Gala Recital. Repertoire for all OPEN level classes, with the exception of the String, Woodwind, and Brass Sonata Classes, must be performed from memory.

Rose Bowl prizes: The winner of a Rose Bowl will be awarded a cash prize of \$400. Should the Rose Bowl winner (or alternate) go on to represent Nova Scotia at the Provincial Music Festival, a travel grant of \$600 will be awarded.

Entry Fees are not refundable except when the entry is rejected by the Festival. The Festival reserves the right to reject any entry for any reason and is under no obligation to disclose same. It is the responsibility of the participant (or parent/guardian) and teacher to read and understand the rules in this Syllabus and enter the appropriate classes by the correct class number. Class changes due to incorrect entry information supplied by the participant (or parent/guardian) and/or teacher must be requested in writing and, should time and space in the class requested permit, could be subject to an additional entry fee.

In all classes, including set pieces, full repertoire information must be included with the Entry Form. Repertoire (ARCT level) for Open classes will be reviewed by the Syllabus Advisory Committee. Works for Open level classes should be chosen where appropriate from the RCM Syllabus. For works not listed in the RCM Syllabus, please submit a copy of the music (solo part only) for evaluation. If submitted repertoire is not considered to be at the appropriate level, the participant will be notified and given time to re-apply with no additional fees. Participants may change their repertoire selections up until March 1, 2018. Any changes must be re-submitted for festival approval. If, after re-submission, the repertoire is deemed inappropriate, the entrant will be disqualified (see *repertoire*).

No notification of scheduling will be made by mail. Please refer to our website approximately one month before the start of the festival, for class times and venue locations. A draft schedule will be posted on the website one month before the start of the Festival. You then have 10 days to alert the office of any errors or omissions. After 10 days, the program will go to print and no more changes can be made unless they are due to a change of venue or adjudicator. Programs may be purchased at Festival classes.

Please remember to check back to the Festival website for possible changes to the program!

Follow us on Facebook as this is our fastest way to communicate important information!

Class schedules will be available on-line at www.hfxmusicfest.com. Questions regarding the Syllabus or Entry Form should be directed to the Festival office by e-mail: info@hfxmusicfest.com or by phone - 902-423-6147. We regret that information regarding the Festival schedule is not available by telephone.

This syllabus is available FREE of charge and ONLY on-line*

**special requests for a printed version of the syllabus should be directed to the Festival office - 902-423-6147*